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RUSHMOOR BOROUGH COUNCIL

POLICY AND PROJECT ADVISORY BOARD

*To be held at the Council Offices, Farnborough on
Wednesday, 21st September, 2022 at 7.00 pm*

To:

Cllr Marina Munro (Chairman)
Cllr Jessica Auton (Vice-Chairman)
Cllr P.I.C. Crerar (Vice-Chairman)

Cllr Jib Belbase
Cllr C.W. Card
Cllr M.S. Choudhary
Cllr Jules Crossley
Cllr Michael Hope
Cllr Peace Essien Igodifo
Cllr M.J. Roberts
Cllr Jacqui Vosper

Standing Deputies:

Cllr P.J. Cullum
Cllr Christine Guinness
Cllr T.W.Mitchell

Enquiries regarding this agenda should be referred to the Administrator, Adele Taylor, Democracy and Community, Tel. (01252) 398831, Email. adele.taylor@rushmoor.gov.uk.

A G E N D A

1. **MINUTES –** (Pages 1 - 4)

To confirm the Minutes of the Meeting held on 13th July, 2022 (copy attached).

2. **COUNCIL BUSINESS PLAN –**

To receive an update from Rachel Barker, Assistant Chief Executive on the current situation with the refresh of the Council Business Plan.

3. **FUTURE PARKING APPROACH –**

To receive a presentation from David Phillips, Service Manager – Commercial Services on the Council's future approach to parking. The presentation will cover the following:

- an outline of the arrangements for the transfer of the work
- the proposals for Council owned car parks going forward

4. **WORK PLAN –** (Pages 5 - 10)

To discuss the Policy and Project Advisory Board Work Plan (copy attached).

MEETING REPRESENTATION

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Panel Administrator at the Council Offices, Farnborough by 5.00 pm two working days prior to the meeting.

Applications for items to be considered for the next meeting must be received in writing to the Panel Administrator fifteen working days prior to the meeting.

POLICY AND PROJECT ADVISORY BOARD

Meeting held on Wednesday, 13th July, 2022 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr Marina Munro (Chairman)
Cllr Jessica Auton (Vice-Chairman)
Cllr P.I.C. Crerar (Vice-Chairman)

Cllr Jib Belbase
Cllr C.W. Card
Cllr M.S. Choudhary
Cllr Jules Crossley
Cllr M.J. Roberts
Cllr Jacqui Vosper

Apologies for absence were submitted on behalf of Cllr Michael Hope and Cllr Peace Essien Igodifo.

8. MINUTES

The minutes of the meeting held on 8th June, 2022 were agreed as a correct record.

9. UK SHARED PROSPERITY FUND - UPDATE

The Board welcomed Ms Rachel Barker, Assistant Chief Executive, who was in attendance to report on the latest position with the UK Shared Prosperity Fund (UKSPF).

The Board were advised of the current funding position, it was noted that Rushmoor had been allocated £34k for 2022/23, £68k in 2023/24 and £898k in 2024/25. However, technical guidance from the Government was still outstanding, but officers had been advised to proceed in developing investment plans whilst awaiting further details. It was advised that the investment plan would need to be accompanied by two spreadsheets, one detailing expenditure and the other giving details on indicative deliverables. The current timescales allowed for a final draft to be completed by 22nd July, 2022, to allow for review and sign off prior to the 1st August, 2022 deadline, this would all be dependent on the content of the technical guidance (to be shared with the Board), when it was published.

The Board were updated on the shortlisting process of categorising the interventions. It was noted that the following priorities had been identified as part of this work:

- Communities and Place – including, public realm improvements, town centre events and promotion, transition funding, heritage, culture and arts, health and place support

- Supporting local business – Sector support
- People and Skills – apprenticeships, training and skills development

The Board reviewed extracts from the draft plan which detailed themes identified by the Council, example projects, alignment to government intervention, indicative output/outcomes and related existing strategies and plans. In addition, it was requested that costs against each intervention were provided for Member information.

The Board also noted that, up to 4% of the UKSPF could be used for management and administration costs and this should be recognised and accounted for.

It was advised that the approach had been to identify interventions that had already been subject to engagement and consultation, including the Council Business Plan, the Strategic Economic Framework, the Supporting Communities Strategy, the Climate Change Action Plan and the Town Centre Strategies, all of which had been subject to a high level of stakeholder engagement. In addition, throughout the development stages, discussions had taken place with the DWP, Homes England, and the local MP, amongst others.

It was also noted that the Council would be writing to all those that Government envisaged being invited to join the UKSPF Partnership Network to share the principles that have been used in developing the Investment Plan and to invite comments and feedback. It was expected that the first meeting of the Partnership Network would take place in the Autumn, once the UKSPF allocation had been received. However, it was noted that, ultimately the Council would be responsible for the funds and the Government would be entitled to claw back any underspend.

The Chairman thanked Ms Barker for her presentation.

10. HOUSING AND HOMELESSNESS STRATEGY

The Board welcomed Zoe Paine, Strategy and Enabling Officer who was in attendance to provide an update on the scoping and refresh of the Housing and Homelessness Strategy.

The Board received a recap on the current strategy, valid until December 2022, its four themes and the corporate objectives underpinning it. It was then apprised of Rushmoor's new vision and Business Plan, which had put more emphasis on housing, expressly mentioning:

- "Housing for every stage of life" - as one of the six major ambitions in the "vision" for Aldershot and Farnborough 2030
- "To ensure there are enough homes and types of housing provided in Rushmoor" - in the current Council Business Plan

The scoping work already undertaken with the Board was also reviewed. This had generated a strategic approach with three key objectives:

- Increase the supply of good quality homes

- Support residents to access affordable well managed and maintained housing in the private and social sectors
- Improve the condition and energy efficiency of housing in the Borough

Following discussions, during which the Board were asked to agree the key objectives, the following amendments were made:

- Increase the supply of good quality homes..... “for all residents and perspective residents for every stage of life”
- Support residents to access affordable well managed and maintained housing in the private and social sectors
- “Work Proactively”.... to improve the condition and energy efficiency of housing in the Borough

The Board noted the proposed timetable moving forward:

- Drafting document and Corporate Management Team (CMT) agreement - February 2023
- Cabinet – March 2023
- New Strategy published – April 2023

Any additional dates for consultation with the Board would be discussed at the Progress Group.

The Chairman thanked Ms Paine for her presentation.

11. **CONCESSIONARY TRAVEL SCHEME IN HAMPSHIRE - CONSULTATION**

The Board welcomed Tim Mills, Head of Economy, Planning and Strategic Housing who was in attendance to report on a current Hampshire County Council (HCC) consultation on the Concessionary Travel Scheme in Hampshire.

It was advised that HCC were consulting on proposed changes to the concessionary travel scheme between 30 May and 24 July, 2022. The proposals sought to deliver effective services, within a reduced budget, to achieve around £800,000 pa saving by April 2023. The proposals included:

- To make operational changes to supported passenger transport services e.g. supported bus services, Dial-a Ride, Call & Go and Taxishares
- To remove some enhancements to the Concessionary Travel Scheme, and
- Increase the contributions users pay for some services

It was noted that feedback on the consultation would inform recommendations to the Executive Lead Member for Transport and Environment Strategy, for decisions to be made in November, 2022.

By way of overview it was reported that HCC were trying to make cuts of £80 million to its overall budget by April 2023 of which the Economy, Transport and Environment department had to deliver £10.3 million. Currently HCC supported Dial-a-Ride, Call &

Go and Taxishare services in Rushmoor, alongside subsidising three bus routes, the No. 7 (Hartley Whitney – Aldershot), the No. 9 (Cove – Farnborough) and The No. 41 (Ash to Farnborough), the total spend for which had been £3.5 million per year. Amongst the proposed changes identified there had been a reduction in service level for supported services, removal of use of the Older Person’s Bus Pass for Taxishare, Dial-a-Ride and Call & Go services and introducing a £1 fare for all single Taxishare journeys, and working towards a common fare approach for Dial-a-Ride and Call & Go services with suggested fares of £6 for a local return journey and £8 for a longer return journey, all increasing in future years in line with inflation.

Following discussions it was requested that the wording in the response was strengthened to include how HCC engage constructively on how services are delivered locally going forward and how these proposals affected their policy on climate change. In particular, Members felt that the No. 9 should be protected and consideration be given to extending the service which currently started at 09:00 and ceased at 14:30, not fitting with normal/working life or a night time economy.

It was advised that the response would be circulated to Members prior to responding to HCC.

The Chairman thanked Mr Mills for his report.

12. **WORK PLAN**

The Board noted the current Work Plan.

The meeting closed at 8.51 pm.

CLLR MARINA MUNRO (CHAIRMAN)

POLICY AND PROJECT ADVISORY BOARD WORK PLAN

The purpose of the work plan is to plan, manage and co-ordinate the ongoing activity and progress of the Council's Policy and Project Advisory Board, incorporating policy development work carried out through working groups.

(A) CURRENT WORKING GROUPS APPOINTED BY THE POLICY AND PROJECT ADVISORY BOARD

GROUP	MEMBERSHIP 2022/23	CURRENT POSITION	CONTACT
Elections Group	Cllrs Peter Crerar (as Vice-Chair of PPAB), Sue Carter (Cabinet Member with responsibility for electoral issues) Peter Cullum (Chairman of Corporate Governance, Audit and Standards Committee) with Clls Calum Stewart, Keith Dibble, Clive Grattan and Thomas Mitchell Chairman: TBC	A meeting was held on 4th July 2022. The Group reflected on the process and outcomes from the 2022 election, were provided with an update on the Elections Bill and a report was also provided on the 2022 canvass. The next meeting would be held on 27 th September, 2022.	Andrew Colver Head of Democracy and Community Tel: (01252) 398820 andrew.colver@rushmoor.gov.uk

GROUP	MEMBERSHIP 2022/23	CURRENT POSITION	CONTACT
Transformation Task and Finish Group	Cllrs Marina Munro (Chair of PPAB), J.B. Canty (as Cabinet Member with responsibility for this area of work), with Cllrs Ade Adeola, P.J. Cullum, Jules Crossley, Sophie Porter and Craig Card Chairman: TBC	The date of the first meeting of the Municipal Year would be circulated shortly.	Karen Edwards Executive Director Tel: (01252) 398800 karen.edwards@rushmoor.gov.uk

(B) OTHER ISSUES/MATTERS FOR THE WORK PROGRAMME

ISSUE	DETAILS	CONTACT DETAILS
PLACE		
Farnborough Town Centre Strategy	An update was provided at the meeting on 8 th June which gave an over view of the draft strategy. Any further comments on the strategy document should be shared with Karen Edwards.	Karen Edwards Executive Director Tel: (01252) 398800 karen.edwards@rushmoor.gov.uk
PEOPLE		
Asylum Process Consultation	An Asylum Process consultation was currently underway with a closing date of 1 st July, 2022. Following the meeting on 8 th June, were the Board reviewed the consultation, Members were asked to forward any further comments to Rachel Barker by 24 th June, 2022 to be incorporated into the response.	Rachel Barker Assistant Chief Executive rachel.barker@rushmoor.gov.uk

	OTHER MATTERS	
UK Shared Prosperity Fund	<p>At its meeting in June, an update was provided on the next steps following the allocation of £1 million of funding from central Government.</p> <p>A further update would be provided at the next stage of the process at the meeting in July, 2022.</p>	<p>Rachel Barker Assistant Chief Executive rachel.barker@rushmoor.gov.uk</p>

POLICY AND PROJECTS ADVISORY BOARD**AGENDA PLANNING – 2022-2023**

8th June 2022	<ul style="list-style-type: none"> • Town Centre Strategy – Update • UK Shared Prosperity Fund • Asylum Process Consultation
28th June 2022	<ul style="list-style-type: none"> • Farnborough Town Centre Feedback Session – in private
13th July 2022	<ul style="list-style-type: none"> • UK Shared Prosperity Fund – RB • Scoping and refresh of the Housing and Homelessness Strategy - TM • Consultation on proposed changes to supported passenger transport services and the Concessionary Travel Scheme in Hampshire - TM
21st September 2022	<ul style="list-style-type: none"> • Council Business Plan – Refresh - RB • Future Parking Approach - DP
23rd November 2022	<ul style="list-style-type: none"> • <i>Shared Services with Hart DC</i> • Housing and Homelessness Strategy – Update
25th January 2023	<ul style="list-style-type: none"> • <i>Communications Strategy ?</i>
15th March 2023	<ul style="list-style-type: none"> • <i>Communications Strategy ?</i>
<i>Potential items to be considered</i>	<ul style="list-style-type: none"> • <i>Town Centre Regeneration</i> • <i>Leisure Contract – 2023/24</i> • <i>Housing and Homelessness Strategy – 2-3 sessions</i> • <i>Customer and Digital Strategy</i> • <i>Procurement Strategy – June 2023</i> • <i>Southwood Country Park – Longer Term Management Plan – 2023/24</i> • <i>Section 215 Notices - TM</i>

PROGRESS GROUP MEETINGS

Membership: Cllrs Jess Auton (Vice-Chairman), P.I.C. Crerar (Vice-Chairman), Marina Munro (Chairman), Peace Essien-Igodifo, Jules Crossley, M.J. Roberts and Craig Card.

13 June 2022	Cost of Living Crisis	Referred to OSC, to be looked at by Council Tax Support Group to consider including in their Terms of Reference
	HCC - Review of Public Transport Consultation	Deadline 24 th July, 2022 – response to be considered
	Marmot Report	Use this report as evidence when appropriate
	Future Parking Approach	Consider the Council's approach following HCC decision to take back control of on-street parking
	Meeting Platform	Offer Hybrid option
	Section 215 Notices	TM to be asked to provide a steer
	Cabinet engagement	Engage informally with the Cabinet on the Board's Work Plan
27th July 2022	UKSPF	Feedback expected from Government in October 2022. Potential to establish a work group post October
	Housing and Homelessness Strategy	Next update winter 2022
	Concessionary Travel Scheme – Consultation	Wording strengthened, circulated to Members and dispatched
	September Meeting	Business Plan and Future Parking Approach
	Future meetings	Agreed to hold main Board meetings in person. Shared services with Hart to be considered later in the Autumn
	Section 215 Notices	Follow up with Tim Mills
	Regeneration Update	Follow up with Karen Edwards
5th October 2022		Strategic Economic Framework – TM/LMcQ
6th December 2022		

8th February 2023		
28th March 2023		
FUTURE MEETINGS	<i>Items carried forward from 2021/22, for consideration:</i> <ul style="list-style-type: none">• <i>Frimley ICS</i>• <i>Budget and Financial Strategy</i>	